University of Bedfordshire

Course Information Form

This Course Information Form provides the definitive record of the designated course

Section A: General Course Information

Course Title	Children, Young People and Families Manager
Final Award	FdA
Route Code	FDCYPAAF/FDCYPAAP
Intermediate Qualification(s)	Cert HE Children, Young People and Families Practitioner
FHEQ Level	5
Location of Delivery	University Square Campus, Luton
Mode(s) and length of study	2 years full time/ 4 years part time
Standard intake points (months)	October
External Reference Points as applicable including Subject Benchmark	QAA FHEQ Level 4 and 5 descriptors for Foundation Degree 2014 QAA Foundation Degree Characteristics February 2020 UoB Foundation Degree Framework 2015 QH Chapter 2 IATE Apprenticeship in Children, Young People and Family Practitioner and Manager
Professional, Statutory or Regulatory Body (PSRB) accreditation or endorsement	
HECoS code(s)	100455

UCAS Course Code	L601

Course Aims	As a Children, Young People and Families Manager, this student will ensure direction, alignment and commitment within their own practice, team(s), and organisations and across partnerships to help children, young people and families aspire to do their best and achieve sustainable change. Participation in this course assists learners to improve service users' experiences of interventions and support to improve children's and young people's outcomes in the longer term.
	The course is designed and delivered in partnership with local employers and service users and offers a practice-led and competency–based curriculum based upon professional codes of ethical conduct and the required statutory guidance on safeguarding children and young people. There is a strong emphasis on work-based and simulated learning, which will facilitate and enhance learner development. Participation in this course assists learners to improve service users' experiences of interventions and support to improve children's and young people's outcomes in the longer term.
	This course will help you gain an in-depth understanding of the knowledge, skills and behaviours required to be an effective practitioner and manager across a range of services supporting children, young people and their families, both in the community and in residential settings. Your studies will have a strong vocational orientation, with real practice issues and case studies informing the curriculum. In particular, you will learn a number of leadership and management techniques that will enable you to manage the delivery of quality services to children, young people and their families. Understanding how collaborative multi-agency practices and interventions can deliver good outcomes whilst learning from best practice to inform your own leadership skills, will be an integral element of the curriculum at L5.The course also gives you the opportunity to engage in two virtual placements offering you a real insight into these areas of practice.
	Embedded across the course is an understanding of the importance of respectful relationships with service users and colleagues

Upon successful completion of your course you should meet the appropriate learning outcomes for your award shown in the table below

	Outcome	Award
1	Build on your academic and work-based skills to enhance your future employability, your communication skills both oral and written and finally to promote reflective and critical thinking skills giving you the confidence to question and reason information received.	Cert HE Children, Young People and Families Practitioner, FdA Children, Young People and Families Manager
2	Evidence an understanding of key theoretical perspectives and their	

Course Learning Outcomes

9	Evidence a solid grounding from which to pursue management responsibility in children, young people and families related careers and professions through knowledge of relevant statutory and QA processes and effective resource deployment.	FdA Children, Young People and Families Manager

Teaching, learning and assessment strategies

A variety of teaching methods are employed across the FdA in order to encourage the acquisition of subject knowledge and foster the subject specific and transferable employability skills associated with the course learning outcomes. These teaching methods

| Learning support | Students registering on this Foundation Degree will include both mature students and school leavers from a variety of social and cultural backgrounds. Educational backgrounds consequently range from the traditional 'A' level route through to Access to Higher Education and NVQ courses. With this diversity in mind, the course team puts strong emphasis on student support in order that all students are given the opportunity to achieve their maximum academic potential and gain the most from their undergraduate experience at the University. This awareness of the differing needs of the student body is reflected in the degree of support offered, with particular emphasis on the accessibility and availability of the course team.

All students will be allocated a Personal Academic Tutor (PAT) at the start of the course. The PAT will provide students with personal tutorials providing academic support and monitoring of academic and professional development. As you enter your first year of University you may have a lot of questions and concerns about the course you are doing, your lectures, using the library, finding your way on campus, the subjects you are covering, the preparing and submitting assignments, and so on. There will be a range of support sessions to help you navigate these new tasks. The core Level 4 unit Developing Academic and Work-Based Skills develops both students' study skills and Academic English skills required to succeed as well as considering the world of work and the development of your employability skills. The feedback given to students as part of the assessment process will enable self-assessment and development of learning and skills, and promote progress to overcome any learning problems identified. Tutors will also refer students onto appropriate services in the event of issues that lie outside the boundaries of the tutor.

For students requiring additional input on study and/or academic writing skills, the teaching team will advise students to make use of Professional and Academic Development (PAD) study hub, support drop-ins where appropriate support can be provided to support specific learning needs. For students where English is a second language, the University provides free English lessons from intermediate up to more advanced level English language skills. For students needing further assistance with developing their IT skills, Library Services offer tutor lead computer skills training workshops.

The University's comprehensive student support service includes: Student Information Desk, a one-stop shop for any initial enquiries; Student Support team advising and supporting those with physical or learning needs or more general student well being; Study Hub team providing academic skills guidance; Personal Academic Tutoring system; a student managed Peer-Assisted Learning scheme; support from your lecturers |
|---|---|
| Admissions Criteria | https://www.beds.ac.uk/entryrequirements

Approved Variations and Additions to Standard Admission

N/A |
| | https://www.beds.ac.uk/about-us/our-university/academic-information |

Assessment Regulations	**Note: Be aware that our regulations change every year**
	Approved Variations and Additions to Standard Assessment Regulations
	N/A

Section C: Assessment Plan

The course is assessed as follows :

FDCYPAAF/FDCYPAAP- CertHE Children, Young People and Families Practitioner

Unit Code   **Level**

Glossary of Terms for Assessment Type Codes	
CW-EPO	Coursework - e-Portfolio
CW-ESS	Coursework - Essay
CW-PO	Coursework - Portfolio
CW-RW	Coursework - Reflective Writing
IT-PT	Summative in-class test or phase test
PJ-ART	Coursework - Artefact
PJ-COL	Coursework - Collaborative Activtiy
PR-OR	Practical - Oral Presentation
WR-I	Coursework - Individual Report

Administrative Information	
Faculty	Health and Social Sciences
School	School of Applied Social Studies
Head of School/Department	Fiona Factor
Course Coordinator	Fiona Factor